

Fundação da Faculdade de Ciências da Universidade de Lisboa, FP (FFCUL)



Experiência em Gestão Financeira de Projetos Europeus de I&DT

7 Outubro 2015

Seminário Horizonte 2020

ASPECTOS LEGAIS E FINANCEIROS

Lisboa, Portugal

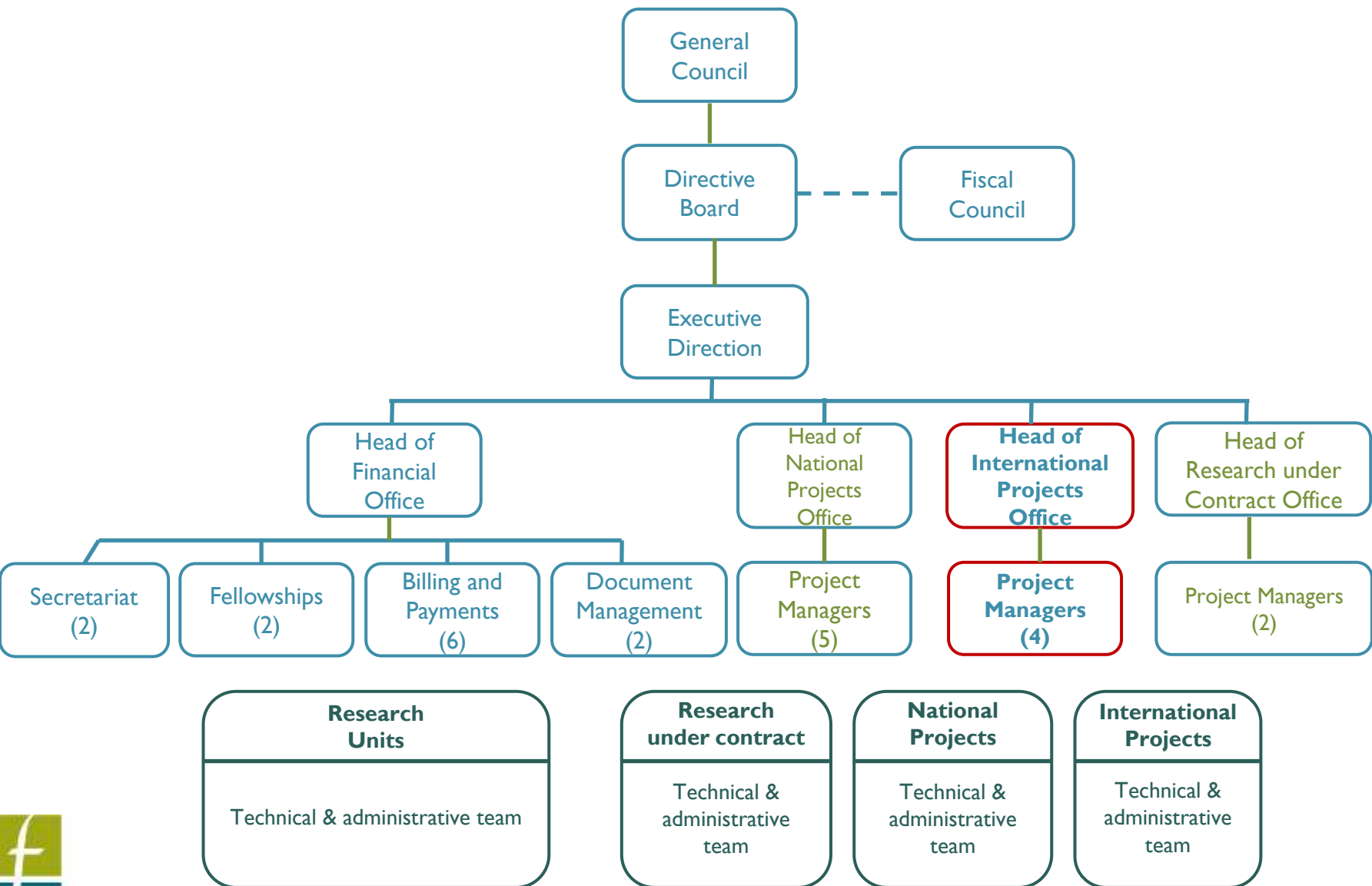
OUTLINE

- FFCUL presentation
- Participation in FP projects
- Third party involvement
- Management good practices
- Myths

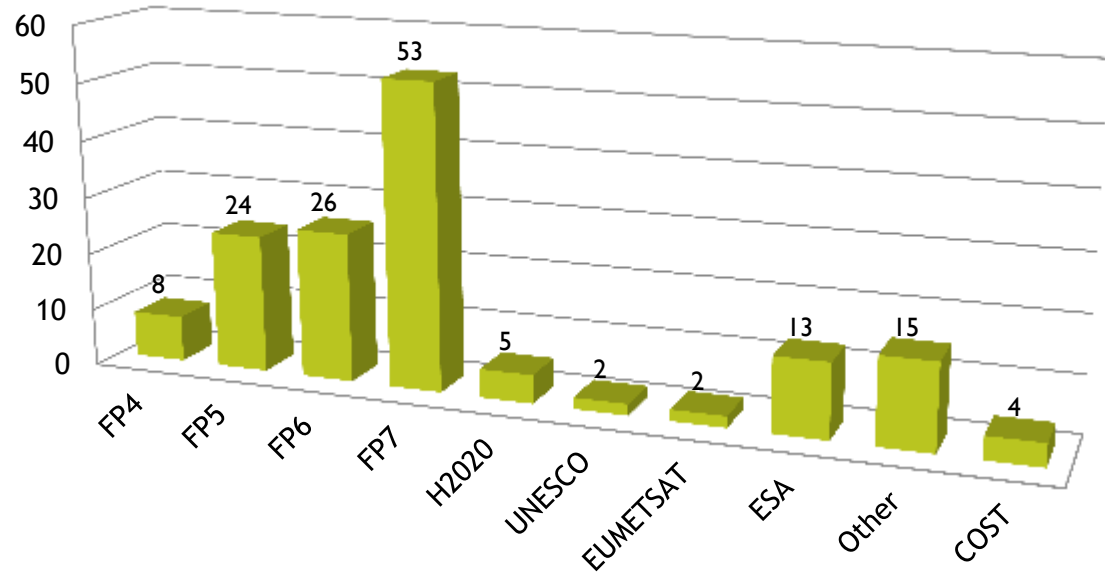
THE FFCUL MISSION

- ❑ FFCUL is a Public Foundation under Private Law, a non-profit organization, endowed with legal personality
- ❑ Created in 1993 as an initiative of the Faculdade de Ciências da Universidade de Lisboa (FCUL)
- ❑ Its main goals:
 - ❑ to promote and facilitate scientific research and technology development
 - ❑ to organize qualified human resources training and knowledge dissemination

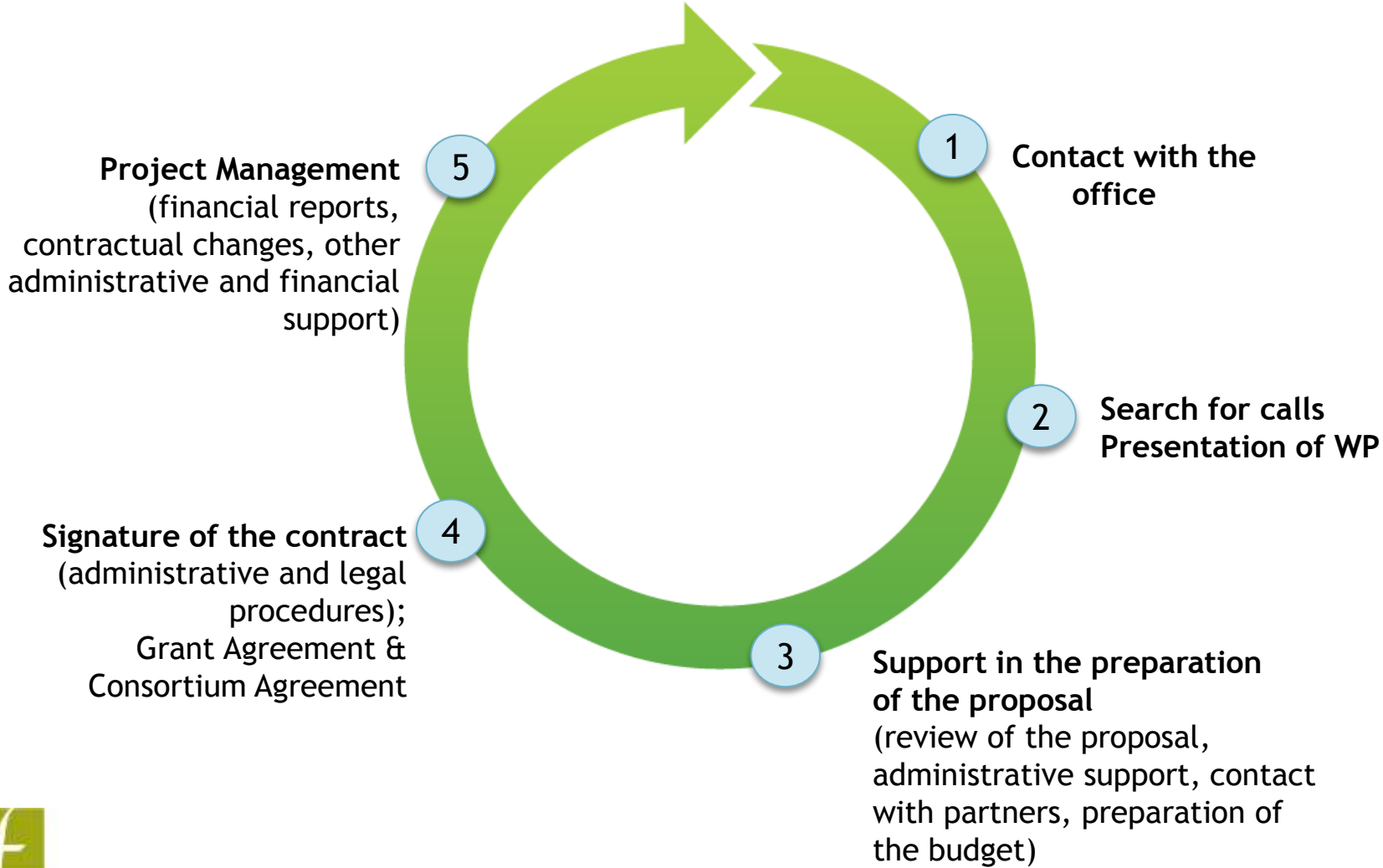
ORGANIZATION CHART



Number of Approved Projects



INTERNATIONAL PROJECTS OFFICE



THE FFCUL/ FCUL DYNAMICS

FFCUL

- ✓ Beneficiary
- ✓ Project management
- ✓ Administrative & financial tasks
- ✓ R&D tasks

FCUL

- ✓ Third party
- ✓ Performs R&D tasks
- ✓ Personnel hired by FCUL
- ✓ Scientific expertise

THIRD PARTY AGREEMENT

Cláusula 2ª - Utilização de recursos da FCUL

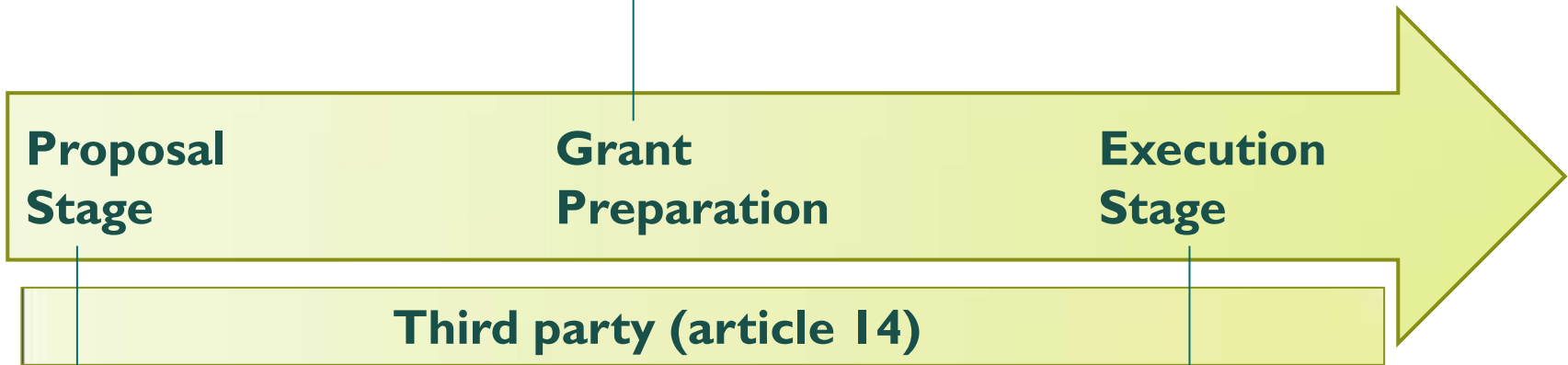
1. A FCUL autoriza que os seus trabalhadores colaborem nos projectos desenvolvidos no âmbito da FFCUL, em função da natureza e das necessidades de cada projecto em concreto. A visibilidade pública dos trabalhadores da FCUL é assegurada através da

Clause 2 - Use of FCUL resources

1. FCUL allows its staff to participate in the R&D projects carried out by FFCUL, according to the nature and needs of each particular project and contract. The identification of FCUL staff is made publicly available through the FCUL web.

THIRD PARTY ID

Inclusion of FCUL as
third party in the
Participant Portal



Identification of FCUL in
Part B of the proposal

- Section 4.1 (participants)
- Section 4.2 (third party)

Submission of individual
Forms C

Reimbursement of
FCUL costs

MANAGEMENT GOOD PRACTICES

Third party

- Close relationship between FFCUL and FCUL
- I-single contact point with the researchers
- Clarification of the situation to coordinator
- Direct contact with the EC (if needed)

MANAGEMENT GOOD PRACTICES

Project management

- Communication with the PI/EC/beneficiaries/ coordinator
- Assure the administrative/financial tasks (proposal & execution stage)
- Monitoring the budget execution (and PMs)
- Good justification of costs (and PMs)
- Comply with the established deadlines
- Availability to assist the PI (meetings, etc)

DESMYTHIFYING H2020

Myths

- My CV is not good enough
- The proposal writing is too complicated
- The guidelines are too extensive and hard to understand
- The projects are too bureaucratic
- It is too difficult to find partners
- The budget/PMs are difficult to build
- Winning is only for very competitive European institutions...

Reality

- Different expertise areas
- Choose the right partners
- Work together with your financial/administrative team
- Follow the rules and think of the budget
- Search in your/your colleagues contact list
- There is budget flexibility
- Portugal is involved in several projects

Thank You Very Much

Muito Obrigada



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